

Chairperson: Kathie Eilers
Senior Executive Assistant: Jodi Mapp, 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
GOVERNANCE AD HOC COMMITTEE**

Wednesday, November 18, 2020 – 2:00 P.M.
Teleconference Meeting

MINUTES

PARTICIPANTS: Kathie Eilers, Walter Lanier, Thomas Lutzow, Mary Neubauer, and Maria Perez

SCHEDULED ITEMS:

1. Welcome.

Chairwoman Eilers welcomed participants to the November 18, 2020, Mental Health Board Governance Ad Hoc Committee remote/virtual meeting.

2. Finalize New Board Member Orientation Content.

Chairwoman Eilers stated the index for this item was provided as a guide and represents the contents contained within the new Board Member orientation binders. The goal is to ensure the most pertinent and important information is included to assist the new member in the acclimation of their new role and can be used as a resource throughout their tenure.

The Committee reviewed the various tabs and discussed the materials associated. Notable recommendations included requesting fiscal draft information related to the budget process, workflow, protocol, and timeline to supplement the information provided in the Budget/Finance section; the Member Expectations document needs review and will be an agenda item at the next Governance meeting; an explanation should be composed related to the Statement of Economic Interest regarding its importance, necessity, and requirement by statute; adding a roadmap or future state planning document, which will be provided by Mr. Lappen; remove all other legal opinions except the one establishing the Board; and the Medical Executive credentialing and privileging information should have its own section.

3. Review of Mental Health Board Bylaws.

The bylaws were discussed in detail section by section. Wording included in Article II related to acute and long-term inpatient services is slated to be removed upon closure of the hospital. The Committee agreed Article IV should be revised to reflect Board Officer terms as two years instead of one. The words "transition liaison," which appears in Article V and is a position that no longer exists, should be changed to "staff." Article V should also include language taken directly from Wisconsin Statutes describing how often the Board meets. Article VII should be revised in several areas. Positions which make up the

	Executive Committee is reflected in the first paragraph, and all language after the title immediate past chair should be deleted and “as voting members” should be added. The paragraph associated with the Quality Committee must be updated to accurately represent how often the Quality Committee now meets. Discussion was held surrounding the possibility of allowing non-board members to populate and serve on standing committees.
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**The next meeting of the
Milwaukee County Mental Health Board
Governance Committee
Will be scheduled at the Call of the Chair**

**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**